

Pikes Peak Regional Communications Network

Policy # 01-2002

Adopted: 07-10-2002

Approved by:

OFFICIAL POLICY:

SYSTEM ACCESS (USER) FEES

DATE:

May 6, 2002 (modified July 7, 2004)

PURPOSE:

To establish a base system policy for the assessment of system access fees paid to the system by user agencies.

SCOPE:

All System user agencies

GENERAL DESCRIPTION:

System access fees are assessed to all system user agencies for the purpose of operating the Pikes Peak Regional Communications Network Trunked Radio System infrastructure. System access fees are established to provide for system self-sufficiency, and will provide funding for normal system operation, maintenance and maintenance contracts, and assist with system minor and major upgrades. Assessments are set annually at a level, which the Pikes Peak Regional Communications Network Agency (PPRCNA) Board anticipates will provide for normal requirements reducing the need to return to user governments for special assessments to fund anticipated or unanticipated expenses. However, the possibility still exists that a special assessment could occur if a large expenditure were to be required. System access fees provide for trunked radio infrastructure maintenance only and do not apply to the maintenance, programming or repair of field equipment, or consoles. Maintenance of field equipment, and consoles is the responsibility of the participating agency.

PROCEDURE:

The PPRCNA Board has determined that system access fee assessments are based on the following:

1. Fees are assessed annually on a per- unit, per-year basis, based on each agency's field equipment inventory.
2. Once programmed, all field radios in an agency's possession are assessed at the same level regardless of use.
3. Fee assessments are set at the same level for all agencies regardless of membership.
4. Fee assessments (following 2002) are set by the PPRCNA Board, by the ~~July~~ April PPRCN Board Meeting, each year, based on anticipated expenses for the following year(s).
5. Additional field units added by a participating agency during the year are assessed on a quarterly basis for that year, i.e.: radios added in the first quarter are assessed for four quarters, conversely a radio added in the third quarter would only be assessed for the third and fourth quarters. Quarters are based on the calendar year quarters. Any portion of the quarter counts as a full quarter. The initial years-assessed charges are due with the following years payments.

Adopted: 07-10-2002
Last Edit: 07-02-2004